

# PRIVACY POLICY

THE FOLLOWING INFORMATION CONSTITUTES WYCLIFF DOUGLAS PROVISIONS PRIVACY POLICY (THE "PRIVACY POLICY").

By using the website located at [www.wycliffdouglasprovisions.com](http://www.wycliffdouglasprovisions.com) and all related sites (the "Site"), you: (i) warrant that you reside in the United States, and are at least eighteen (18) years of age and have otherwise reached the age of majority according to your state law; (ii) understand that you are entering into an agreement with Wycliff Douglas Provisions; (iii) have read the Terms of Use, Terms and Conditions and our Privacy Policy; and (iv) agree to be bound by the Terms of Use, Terms and Conditions and our Privacy Policy. If you are dissatisfied with the Terms of Use, Terms and Conditions, or our Privacy Policy, you agree to discontinue using the Site. Wycliff Douglas Provisions reserves the right, in its sole discretion, to modify, alter or otherwise update the Terms of Use, Terms and Conditions or our Privacy Policy at any time. Such modifications shall be effective immediately upon posting of the modified terms. By using the Site after we have posted notice of such modifications, alterations or updates, you agree to be bound by the revised terms. Wycliff Douglas Provisions retains the right to deny access to anyone at its complete discretion for any reason, including for violation of any of these Terms of Use, Terms and Conditions or Privacy Policy.

Wycliff Douglas Provisions takes online privacy and security concerns seriously. In order to enhance your experience with us, we will need to collect and use some information from you when you use our site. The following explains how Wycliff Douglas Provisions may or may not use certain information, and the steps taken to protect such information. By visiting our website at [www.wycliffdouglasprovisions.com](http://www.wycliffdouglasprovisions.com) (the "Site"), you are accepting the practices described in this Privacy Policy. Wycliff Douglas Provisions reserves the right to amend this Privacy Policy at any time. Wycliff Douglas Provisions encourages you to review this page prior to visiting our Site in order to be informed of how your information is being protected.

All references to Wycliff Douglas Provisions made within this Privacy Policy shall be references to and include Wycliff Douglas Provisions and its subsidiaries ("Wycliff Douglas Provisions").

## Collection and Use of Information

**Personal Information.** Wycliff Douglas Provisions limits the collection of Personal Information to that which is necessary for its intended purpose. For example, we collect Personal Information provided voluntarily by you when you request a quote and inquire about our services. “Personal Information” may include your name, street and email addresses, phone number, and may also include financial information, such as credit card or other bank account data. In the case of warehousing and provisions services, this information may also include details about the nature of the goods, including any photographic, video, and/or other digital image capture of those goods, and the names and contact information for other persons involved in the shipment or authorized to provide direction on your behalf.

Wycliff Douglas Provisions may also use your Personal Information for a variety of other business purposes such as: developing and displaying content on the Site tailored to you; performing research and analysis about your use of the Site and its content; evaluating your potential interest in other programs or services offered by Wycliff Douglas Provisions; to provide you with marketing related content about our programs or services; and for any other purpose disclosed as of the time you provide your Personal Information to us or otherwise, with your express consent.

**Cookies.** The Site may also use cookies to collect information about you and your browsing habits. A cookie is a piece of data stored in the user's web browser containing information about the user. When the user visits a website for the first time, a cookie is created; during subsequent visits, the user's web browser sends the cookie back to the server to notify it of browsing activity or user authentication. Cookies can also enable us to track and target the interests of our users to enhance their experience on the Site. Wycliff Douglas Provisions has no access to or control over cookies stored in the user's web browser, and their use is not linked to any personally identifiable information while on the Site.

**Log File.** We may use information stored in server log files, such as IP addresses, page requests, and web browsers to analyze trends, administer the site, and gather broad demographic information for aggregate use.

**Consent.** By visiting the Site without taking steps to block or remove cookies, you are consenting to the use of cookies and other web technologies used in connection with the Site, as described in this Privacy Policy.

## **Sharing**

We may share aggregated demographic information with our partners and advertisers.

We use a credit card processing company to bill users for purchased services. These companies do not retain, share, store or use personally identifiable information for any secondary purposes beyond filling your order.

We may partner with another party to provide specific services. When the user signs up for these services, we will share names, or other contact information that is necessary for the third party to provide these services. These parties are not allowed to use personally identifiable information except for the purpose of providing these services.

## **What We Do With Your Personal Information**

We use the collected Personal Information for our general commercial purposes such as to respond to requests for estimates or your emails or other inquiries, perform services you have requested, improve our Site, and grow and improve our services. To provide you with the full range of services you request from us or for other uses, it may be necessary for us to share Personal Information among affiliated companies or with our representatives, or other companies that we have engaged to provide services on our behalf. We require those companies to use your Personal Information solely for the purposes for which it was provided and consistent with this Privacy Statement

There are situations where we may disclose to third parties, including government entities, courts or other entities, the Personal Information we collect as permitted or required by law. We may also share anonymized data, such as statistical or demographic information in aggregate form, with third parties for research or marketing purposes.

The information collected by using cookies on the Site may be required for the operation of the Site to see how visitors move around the Site when they are using it, to help us remember you and your preferences when you return to the Site, and to make the Site and any advertising or information displayed on them more relevant to your interests. We may use log files information captured

by some of our Web servers to maintain and secure the Websites, monitor usage patterns, protect our intellectual property, and improve the appearance and content.

## **Other Terms and Conditions**

In addition, if you are one of our customers, your contract with us may contain distinct terms and conditions, limitations of liability and/or disclaimers of warranty applicable generally to the services provided by Wycliff Douglas Provisions.

## **How We Protect Your Personal Information**

We use reasonable measures to safeguard the security and integrity of your Personal Information through procedures and technology designed for that purpose. You should always safeguard your own Personal Information by protecting identifying information and by safely disposing of any records or reports that are no longer needed. Although we make reasonable efforts to limit access to our facilities and vehicles to authorized representatives, we are not responsible for maintaining the confidentiality of information that is printed and/or placed in plain view.

## **Visiting Other Internet Sites**

Other websites you visit hosted by third-party businesses, including those which may be linked to from the Site, may have their own privacy policies or no policy at all. We are not responsible or liable for the independent privacy policies of those third-party sites. The inclusion of any link does not necessarily imply that we endorse the third party company, its website, or any products or services that it may promote or sell. When you leave the Site to visit a third party website, the information transferred to the third party may include the referring address, which discloses the fact that you came from the Site. This practice allows the third party to monitor its own internet traffic.

## **California Privacy Rights**

California customers are permitted by California law to request information about how we share certain categories of information with others for their marketing purposes. Please email us at [info@wycliffdouglas.com](mailto:info@wycliffdouglas.com) to request this disclosure. Please

include “California Privacy Rights Request” in the subject line of your email and your name and address.

## **Children’s Online Privacy**

The Site is not directed at nor intended for children under the age of 13. We do not knowingly collect Personal Information on the Site directly from children and will destroy such information if we become aware that a child has disclosed such information to us without proper parental consent.

## **Accessing your Information. Choices and Questions.**

We will provide you with a reasonable opportunity to access your Personal Information that we have collected, correct it if it is inaccurate, or delete it as appropriate. Subject to relevant local legal requirements, any such requests must be reasonable in number and scope, and we reserve the right to deny access to information where the burden or expense of providing access would be disproportionate to the risks to the individual's privacy or where the rights of other individuals may be violated. If you wish to make a request to access your Personal Information, or have any questions or concerns about our policies or practices, please contact us at [info@wycliffdouglas.com](mailto:info@wycliffdouglas.com) 972-686-2579

You can view, control, delete or block cookies by setting your browser to either reject all cookies or to allow cookies only from selected sites. If you block cookies, performance of our website may be impaired and certain features may not function at all.

## **Onward Transfer**

If you choose to provide us with your information, you consent to the transfer and storage of that information on our servers located in the United States. The information we collect is subject to U.S. state and federal law. If you are accessing the Websites from other jurisdictions, please be advised that you are transferring your personal information to us in the United States where data protection and privacy laws may be less stringent than the laws of your country.